The following information is the minimum required for approval of a residential or commercial plan. Plans that are incomplete will be returned for re-submittal.

General Information

- Property address
- Name and address of the property owner and/or general contractor
- Symbol legend

Site Plan

- All property lines
- Outline of residence and any additional structures on property
- North arrow
- Streets adjoining property
- Access roads, driveways and retaining walls bordering driveways
- Bridge capacity w/ engineered calculations
- Electric gates
- Generator location
- Propane tank location
- Nearest fire hydrant location (measure from hydrant to front door via roadway)

Driveway Detail

- Percentage of slope of all driveways
- Proposed driveway surfacing material
- Length of driveway
- Turn out if length of driveway is over 350’
- Driveway serving single family dwelling or common driveway
- Proposed Fire apparatus turnaround with turning radius
- Radius of all driveway curves