

WOODSIDE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS' MEETING

Station 7
3111 Woodside Road
Woodside, CA 94062
January 28, 2008

The regular Board of Directors meeting was called to order at 7:00 pm by Director Gardner.

Directors Present: Berger and Gardner.

Absent: Cain.

Staff: Fire Chief Armando Muela, Business Manager Kate Edwards, B/C Dan Ghiorso, B/C Don Romero, FM Denise Enea, Administrative Assistant Pamela Van Horn, and EMS Coordinator Emil Picchi.

ORAL COMMUNICATIONS – PUBLIC:

CONSENT AGENDA:

Items 1 through 6 of the consent agenda were unanimously approved.

REGULAR AGENDA:

Item 7. Municipal Finance Corporation: Fire Chief Muela presented specific details on two different loan packages which the District is entertaining. The interest rate for both is the same. The distinction between the two is the duration of the loan. The options were five years or ten years. The consensus was that the longer term allowed more flexibility as long as it did not carry a pre-payment penalty. Chief Muela was directed by the Board to move forward with the process and have the loan documentation prepared.

STAFF REPORTS:

EMS – Director Berger initiated discussion on the status of ambulance service with regard to its impact on WFPD. The RFP was modified to include two models Model A with the ambulance contractor utilizing one emergency medical technician I and one paramedic 8:59/90%, with fire first response advance life support not included in the model and Model B which is virtually the same system components we currently utilize, fire first response providing advance life support 6:59/ 90% and ambulance staffed with one emergency medical technician I and one paramedic 12:59/90%, The RFP also included two dispatch options, option 1 utilizing San Mateo County Public Safety Dispatch (current model) and option 2

with the ambulance contractor dispatching their own ambulances from another location. The JPA and San Mateo County Fire Chiefs do not support the separation of dispatch services.

Administration and Operations – With great sorrow B/C Ghiorso reported that Captain Jeff Scott had passed away while on vacation last month. A WFPD memorial will be held for him on February 23, 2008.

Quite a few repairs have been conducted on various apparatus during the past few months. A new washing machine was purchased for station 7. There have been no new workers compensation injuries.

IT – All routine computer maintenance was complete. Zoll will apparently hold on to the Fire/RMS and Autopulse software. They have a successful EMS database product and are creating more medical related software. The mapping project is winding up. The new maps will allow the District to better integrate preplans into the digital map database. Peter Berger noted that we have to consider security issues in regards to preplans on private homes.

Fire Prevention – The hazardous fuel reduction project at Family Farm is well underway. The District is still waiting for the state to release the fire hazard severity mapping which will regulate where the ignition resistant construction is mandated in the District.

Training – Chief Muela reported for B/C Butler on the Trench Rescue which is funded training through the Regional Training Office. The 4th Captain position was discussed. The effect on staffing if there is no ambulance in 2009 was also briefly discussed. Chief Muela will be make recommendation in the future to the Board.

NEW BUSINESS: None

GENERAL DISCUSSIONS:

Director Berger discussed the considerations and need for financial planning. Property valuation within the District has remained stable. Hopefully the January revenues will exceed the budget estimate.

WRITTEN COMMUNICATION:

Letter thanking the Fire District for medical services she received during her asthma attack.

Letter thanking the Fire District for the care and treatment provided for a traffic accident patient on 280.

Letter thanking the Fire District from our Employee Assistance Program Manager for the nice card and flowers sent by the Fire District.

Letter thanking the Fire District for the exceptional services provided by WFPD for his brother who was dying from cancer.

ADJOURNMENT:

The meeting was adjourned at 8:10 pm.

The next meeting will be held at 7:00 p.m. on March 25, 2008, at Station 7 located at 3111 Woodside Road, Woodside, California.

Respectfully submitted,

Patrick Cain